



**75th Force Support Squadron
Hill AFB, Utah**

NAF Open-Continuous Listing

POSITION:

Position / Grade: Custodial Worker / NA-3566-01

Location: Lodging

Category: Flexible

DUTIES AND RESPONSIBILITIES:

Cleans lodging guest rooms, corridors, stairways, facilities, and other assigned lodging areas. Sweeps, dry mops, scrubs, waxes, and polishes floors using brooms, mops, lightweight vacuum cleaners, and lightweight floor scrubbers and buffers. Dusts, waxes, and polishes furniture. Cleans and sanitizes guest room appliances, cooking utensils and dishes. Empties wastebaskets. Polishes door knobs and other metal fixtures. Washes walls, windows, and blinds that can be reached unassisted or using stepping stools. Makes beds and changes linen. Collects soiled linen and places it at a pickup point. Receives clean linen and delivers it where directed. Using the telephone system updates room status, occupancy, and checkouts. Cleans, disinfects, and deodorizes lavatories, urinals, and toilet bowls. Cleans mirrors, sinks, and water fountains. Dusts ledges, woodwork, and furniture. Replaces deodorizers, toilet tissue, hand towels, soap, and other complimentary sundry items. Notes condition of facilities and reports to supervisor broken windows, water leaks, clogged drains, and other conditions requiring maintenance. Keeps a stock of cleaning materials and equipment needed to do the work. Advises supervisor when more materials are needed or when equipment needs repair or replacement. Performs other related duties as assigned.

QUALIFICATIONS:

No previous experience or training is required. Must be able to follow simple oral and written instructions and be able to use hand or lightweight powered cleaning tools or equipment. Must be physically able to frequently lift and empty wastebaskets, lift and carry items weighing up to 20 pounds. Must be able to continuously stand, stoop, and reach for long periods of time. Successful completion of a security background check is required.