



**75th Force Support Squadron
Hill AFB, Utah**

NAF Open-Continuous Listing

POSITION:

Position / Grade: Food Service Worker / NA-7408-02

Locations: Child Development Center / Club Hill

Category: Flexible

DUTIES AND RESPONSIBILITIES:

Sets up cafeteria lines, steam tables, dining room tables, and side service stands with hot and cold food items including meats, vegetables, salads, desserts, bread, butter and beverages. Serves food cafeteria style. Breaks down and cleans area when meals are complete. Sets up dining room tables for service, places food and beverages on tables, and replenishes items as necessary. Sets up and operates dishwashers, performs preventive maintenance and cleaning. Scrapes, soaks, scours and scrubs bowls, pots and pans. Also performs heavy duty cleaning tasks such as ceilings, exhaust hoods, under and behind kitchen equipment, washes floors and walls, walk-in refrigerators and freezers, sanitizes garbage cans. May unload food from delivery trucks. Collects and transfers trash from work area to disposal area. Assembles and tosses fresh fruit or green salads in quantity using prepared dressings, serves into standard serving sizes. Makes cold sandwiches using prepared ingredients. Makes coffee, tea and other beverages. Performs other related duties as assigned.

QUALIFICATIONS:

Must be able to follow simple oral instructions, be able to use hand tools for cleaning, and operate simple machines. Must be skilled in doing tasks with several steps and must use judgement in sequencing tasks. Must have knowledge of sanitation standards in handling and serving food, and for cleaning equipment and work area. Must be physically able to frequently lift or move objects weighing up to 40 pounds. Must be able to continuously stand and walk, and frequently stoop, reach, push, pull and bend for long periods of time. Must be able to obtain a Food Handler's Certificate and/or complete food handler's training. Successful completion of a security background check is required.



75th Force Support Squadron Hill AFB, Utah

NAF Open-Continuous Listing

POSITION:

Position / Grade: Food Service Worker / NA-7408-02

Location: Base Restaurant

Category: Flexible

DUTIES AND RESPONSIBILITIES:

Sets up food service counters, steam tables, dining room tables and side service stands with hot and cold foods; including meats, vegetables, salads, desserts, bread, butter and beverages. Serves food cafeteria-style directly to diners in serving line or serves tables family-style by placing dishes of food on tables and replenishing as necessary. Prepares tables and service stands by cleaning and setting up necessary condiments, linens, flatware and other articles. Prepares fruits and vegetables for cooking and serving by washing, peeling, scraping and dicing. Cuts and shreds lettuce, slices tomatoes, cuts lemons, prepares butter chips and opens cans. Makes coffee, tea, ice water and other beverages. Portions out food by placing uniform amount in small serving dishes. Receives payment and rings up the amount indicated on sales slips or rings prices on individual items to obtain total amount of purchase. Accepts payment and gives correct change. May receive sales slips which have been signed by customer authorized to charge purchases. Completes transactions. Writes a daily report listing all cash and sales slips handled. Verifies cash on hand against total of case received. May perform other tasks such as issuing numbered sales slips to the sales or serving personnel and selling items such as cigars, cigarettes, tobacco, candy, etc., when working at check-out point or where food is served cafeteria style. Sells merchandise and assists customers in selection of merchandise. Directs customers to check-out point. Ensures customer is authorized to purchase items from retail sales outlet. Assists in setting up and taking down merchandise displays. Restocks shelves and/or sales racks and price-marks items prior to stock selling area. Conducts periodic stock counts and advises management of depleted stock conditions, damaged or defective merchandise, customer complaints, or suspected shoplifting. Assists in inventories by pre-listing, counting or dusting fixtures and merchandise and sorting and restacking disarranged merchandise. Cleans equipment in kitchen and dining area. Washes dishes, pots, pans, coffee urn, glasses and flatware. Operates mechanical dishwasher. Clears and cleans dining tables. Sweeps, mops, and waxes floors. Disposes of food wastes and trash. Scrubs and scours work tables, grills, ovens, fryers, and moves heavy garbage cans and assists in unloading trucks and storing heavy supplies. Performs other related duties as assigned.

QUALIFICATIONS:

No prior training or work experience is required; however, must be able to follow simple oral instructions, use hand tools for cleaning and operate simple machines. Some experience in food serving and preparation is highly desirable which may consist of prior work in a food service facility to include dishwashing, serving and using meat slicers, grinders and various other common kitchen equipment. Must be skilled in doing tasks with several steps and use judgment in sequencing tasks. Must have ability to concentrate on uniform individual portions and to avoid distraction when several people ask

for different items at the same time. Must be able to obtain a Food Handler's Certificate regarding knowledge of sanitation standards in handling and serving food. Requires light to moderate physical effort in lifting up to 45 pounds or pushing carts. Constant standing and walking is required. Successful completion of a security background check is required.