



**75th Force Support Squadron
Hill AFB, Utah**

NAF Open-Continuous Listing

POSITION:

Position / Grade: Tool and Parts Attendant / NA-6904-04

Location: Arts and Crafts Center (Auto Shop)

Category: Flexible

DUTIES AND RESPONSIBILITIES:

Issues tools and assigns working space to patrons and advises patrons in the proper use of tools and equipment that is being used in the shop which includes tire changer, brake turner, and wheel balancer. Insures that cars are put on hoists properly. Assists with tool inventory. Monitors all shop activity to insure that fire and safety standards are adhered to and that each patron cleans his/her own work area. Assists in cleaning entire shop area inside and out and follows established standards on control and security of equipment and facilities. Exercises good judgment in dealing with patrons to create a harmonious atmosphere. Performs other related duties as assigned.

QUALIFICATIONS:

Basic knowledge of hand tools and their use. Experience working and instructing the public is desirable. Successful completion of a security background check is required.



**75th Force Support Squadron
Hill AFB, Utah**

NAF Open-Continuous Listing

POSITION:

Position / Grade: Tool and Parts Attendant / NA-6904-04

Location: Arts and Crafts Center (Wood Shop)

Category: Flexible

DUTIES AND RESPONSIBILITIES:

Issues tools and assigns working space to patrons and advises patrons in the proper use of tools and operation of equipment. Assists patrons with woodworking projects by setting up woodworking equipment/machines, such as power saws, panel routers, surface planers, etc. Monitors all shop activity to ensure that fire and safety standards are adhered to and that each patron cleans his/her own work area. Assists in cleaning entire shop area inside and out and follows established standards on control and security of equipment and facilities. Exercises good judgment in dealing with patrons to create a harmonious atmosphere. Performs other related duties as assigned.

QUALIFICATIONS:

Basic knowledge of hand and power tools is required and how to use them. Experience working and instructing the public is desirable. Successful completion of a security background check is required.