



75th Force Support Squadron Hill AFB, Utah

NAF Vacancy Announcement

11-024

POSITION:

Position / Grade: Waiter / NA-7420-01

Location: Club Hill

Salary: \$7.92-9.25 DOE

Category: Flexible (0-40 hours per week) without benefits

Opening Date: 08 July 2011

Closing Date: Open until Filled
(First review will be on 15 July 2011)

Area of Consideration: Open To All

DUTIES AND RESPONSIBILITIES:

As directed, secures linen, glassware and silverware, depending on the particular format (menu, food and beverages). Readies groups of tables for food and beverages, making sure that dishes, glasses and silverware meet cleanliness standards, and that linens are spotless and condiment containers are filled. Following specific instructions and rigid time schedules, secures food from kitchen, and carries beverages from bar and serves customers. Refills food and beverage containers and performs emergency cleanup services. Answers simple questions concerning menu items and food served. Cleans and prepares tables for further use. Performs other related cleaning duties as time permits including the preparation area, kitchen and dining room. May perform incidental dishwashing and other tasks. Performs other related duties as assigned.

QUALIFICATIONS:

No previous experience or training is required. Must be able to follow simple oral instructions and prepare checks for patrons. Must be physically able to stand, stoop, bend and walk for long periods of time. Must be able to frequently lift and carry objects weighing up to 10 pounds. Must meet the appropriate minimum age requirement for serving alcoholic beverages. Must be able to obtain a Food Handler's Certificate and/or complete food handler's training. Must be able to communicate with customers and possess skill in dealing with the public. Successful completion of a security background check is required. Must be able to satisfactorily complete a pre-employment physical.

HOW TO APPLY:

Current Nonappropriated Fund employees must submit Air Force Form 2550 to the NAF Human Resources Office, located at 5713 E. Ave., Bldg 460, Annex, by 4:00 p.m. on 14 July 2011 to be considered for first referral on 15 July 2011.

External applicants must submit a complete application package to include:

1. Optional Form 612, "Optional Application for Federal Employment"
(resume's may be attached to the OF 612)
2. Optional Form 306, "Declaration for Federal Employment"
3. Prior Military, submit a copy of your DD 214

5. If claiming Military Spouse Preference, provide a copy of the spouse's orders

Application packages must be submitted no later than by 4:00 p.m. on 14 July 2011 to be considered for first referral on 15 July 2011.

Application packages can be found on our website at: www.75thforcesupport.com/hro/index.html

All applications are submitted to:

75 FSS/FSMH
Human Resources Office
5713 E. Ave., Bldg 460, Annex
Hill AFB, UT 84056

or faxed to: (801) 775-4261

or emailed to: 75fss.fsmh@hill.af.mil

FOR ADDITIONAL INFORMATION CONTACT: 75 FSS/FSMH, DSN: 777-1080 or CMCL: (801) 777-1080 or visit us on the web at: www.75thforcesupport.com/hro/index.html

OTHER INFORMATION: All Federal NAF employees are required by PL 104-134 to have salary payments made by electronic funds transfer/direct deposit.

NONMERIT FACTORS: Selection will be made without regard to non-merit factors such as race, color, religion, sex, national origin, marital status, age, politics, disability, or sexual orientation, which do not relate to successful performance of the duties of the position except where specifically authorized by law.

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